

**APRIL 8, 2014**

The Freedom Area School Board held their Regular Board Meeting on April 8, 2014, in the Middle School Library. President Barbara Heyman called the Business Meeting to order at 7:10 pm, EST.

**Board Members Present:**

Harry Gilarno  
Dawn Greene (Arrived at 7:40 pm)  
Barbara Heyman  
Lori Pail  
Mary Ann Petcovic  
Lorraine Rocco  
Jennifer Sayre  
Dennis Sharpless

**Board Members Absent:**

Alan Colorito

**School Staff Present:**

Dr. Jeffrey Fuller, Superintendent  
Misty Slavic, Director of Curriculum & Instruction  
Noriene Plate, Business Manager  
Timothy Dadich, High School Principal  
Frank Hernandez, Assistant High School Principal  
Darlene Corris, Middle School Principal (Arrived 8:40 pm)  
Richard Edder, Elementary Principal

**Solicitor:**

Gavin Robb, Esq.

Guests: **Public sign-in sheet is attached to the minutes in the minute book.**

Note: An Executive Session was held beginning at 6:00 pm for interviews prior to the start of the Board Meeting.

**COMMUNICATIONS:**

Freedom Area High School H.O.P.E. and Student of the Month Awards for March 2014 went to:

- H.O.P.E. Award (Tie) (Theme–“Nurturing Learning Potential”):
  - Ms. Jessika Fontaine, High School Learning Support Teacher
  - Ms. Ruthanne Gudzan, High School Spanish Teacher
- Students of the Month Award (Theme–“Leadership”):
  - 12<sup>th</sup> Grade:
    - Girl - Hunter Bonzo
    - Boy - Jared Hogue
  - 11<sup>th</sup> Grade:
    - Girl - Kristy Sturgess
    - Boy - Rob Raso
  - 10<sup>th</sup> Grade:
    - Girl - Sara Skinger
    - Boy - Trevor Adams
  - 9<sup>th</sup> Grade:
    - Girl - Alexa Schwab
    - Boy - Cory Sterrett
- Delta Daley, Freedom Area Middle School 5<sup>th</sup> Grade Student, took First place in the Heritage Valley Family Medicine Residency Program Tar Wars Poster Contest.

The District is in receipt of a letter from the Beaver County Career & Technology Center indicating six Freedom Area High School Students will be inducted into the National Technical Honor Society (NTHS), Wednesday, April 16, 6:30 P.M.

Current members are: Casum Matlick and Michael Kucel.

Inductees are: Courtney Sandala, Jamie Johnson, Tina Davis, Alex Howland, Leslie Miller, and Rachael Mogielski

Other:

1. Freedom Area Middle School:
  - Spring Band Concert – Tuesday, May 6, 7:00 P.M.
  - Career Day – Thursday, May 15
2. May 2014 School Board Meetings to be held on Thursday, May 1 and Tuesday, May 6
3. Use of School Facilities Schedule (According to Policy) (Enclosure)

MINUTES:

Motion by Petcovic, seconded by Pail, to approve the following minutes:

Agenda Board Meeting	March 6, 2014
Regular Board Meeting	March 13, 2014

Roll Call    Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, and Pail.  
 Vote        Motion carried – 7 Yeas

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications – Item D.)
- B. Budget Transfers (Finance – Item E.)
- C. District School Calendar for 2014-2015 (Education – Item D.)
- D. Catalog Discount Bids (Operations – Item A.)
- E. Memorandum of Understanding with the Freedom Educational Support Professional Association regarding Filling Absences and Temporary Vacancies for Custodial and Maintenance Employees (Operations – Item D.)
- F. Middle School Electrical Contractor invoice (Facilities Master Plan – Item B.)
- G. List of Student Activity Account Signatures for Students and Activity Sponsors (Extra-Curricular – Item B.)
- H. Average Daily Membership for Freedom Area School District, 120 Day Report – 1,494
- I. Free/Reduced Lunch Report as of March 31, 2014 – District at 44.25%
- J. In/Out Migration Report as of March 2014 – District at 1,473 (-4 from February 2014; -18 from Third Day Enrollment)
- K. Cyber/Charter School enrollment as of March 28, 2014 – Current projected annual cost for 2013-2014 School Year \$635,547.34; 38 Cyber/Charter Students, 30 Brick and Mortar Students – Total No. of Students - 68

SUPERINTENDENT'S REPORT:

Superintendent Fuller reported on the following:

- The District was in receipt of letter from the Pennsylvania Department of Education that the Comprehensive Plan for the Freedom Area School District has been accepted for implementation during the July 1, 2014, to June 30, 2017 cycle.

FINANCE:

Motion to approve the following finance items was made by Petcovic, seconded by Rocco, and unanimously approved through consent agenda: (**Copies of items CA:1 – CA:5 are attached to the minutes in the minute book**)

- CA:1 Bills in the Amount of \$602,269.28 (Second Check Run for March 2014)
- CA:2 Bills in the Amount of \$325,651.71 (First Check Run for April 2014)
- CA:3 Capital Improvement First Check Run for April 2014 - \$13,879.15 + Capital Improvement Second Check Run for April 2014 - \$41,769.00 (Handout)
- CA:4 March 2014 Cafeteria Report
- CA:5 Budget Transfers (Enclosure)
- CA:6 Petition for Confirmation of distribution of monies collected by the Beaver County Tax Claim Bureau from the September 9, 2013, Upset Sale - \$1,222.32

CA:7 ESB Bank as the District's Depository (July 1, 2014 thru June 30, 2018) for the following accounts:

- General Checking
- Payroll
- Money Market
- Capital Projects Checking
- Scholarship Fund (Bodkin)

**Note: A \$200,000 CD will be established at ESB Bank for nine (9) months at a rate of 0.75%. Documentation attached.**

CA:8 Submission of Highmark Foundation 2014 Creating a Healthy School Environment Grant

CA:9 Discussion on direction to take after hearing the Qualified HDHP Presentation. Note: The Board was in favor of moving forward with the program.

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, and Pail.

Vote Motion carried – 7 Yeas

Note in Minutes:

- NOTICE: May is month to Elect Board Treasurer for next fiscal year beginning July 1, 2014
- No action was taken on the 2014-2015 Beaver County Career & Technology Center Operating Budget in the amount of \$4,256,915.03 until the May Board meeting.

**EDUCATION:**

Motion to approve the following Education items was made by Petcovic, seconded by Rocco, and was unanimously approved through consent agenda according to Act 48:

CA:1 PROFESSIONAL DEVELOPMENT:

1. Other:

- a. PA STEM Vision Conference: Connecting Classroom to Career, May 9, David L. Lawrence Convention Center-Pittsburgh:
  - i. Tim Dadich, High School Principal
  - ii. Frank Hernandez, High School Assistant Principal
- b. Darlene Corris, Middle School Principal, Special Education Laws Made Simple, April 22, Hilton-Southpointe, Cost \$339 Registration fee plus mileage

STUDENTS AND STAFF TRAVEL:

1. Special Education:

- a. Pittsburgh Zoo Field Trip, May 9 (Will use school van):
  - i. Barb Willis, Middle School Autistic Support Teacher
  - ii. Renee Boyd, Middle School Learning Support Aide

2. Other:

- a. Beth Majors, High School Business/Technology Teacher, plus seven (7) High School Students, National DECA Competition, May 2-8, Atlanta, Cost \$570 Registration Fee, Substitute, Lodging (\$4,002), Meals for Teacher (\$200), Airfare (estimated - \$2,429.91)
- b. Fifth Grade Instructional Staff/5<sup>th</sup> Grade Students, Strip District Field Trip-Pittsburgh, May 9 (No Cost to District)
- c. Shop & Save Field Trip-Rochester, April 16, Cost substitute (Will use school Van):
  - i. Jessika Fontaine, High School Learning Support Teacher
  - ii. George Miklas, High School Learning Support Teacher
- d. Newseum Field Trip-Washington, D.C., Saturday, May 31, Cost Fuel (Will use school vans):
  - i. Aaron Fitzpatrick, High School English Teacher/ Newspaper Club Sponsor
  - ii. Nate Langelli, High School Social Studies Teacher
- e. Aaron Fitzpatrick, High School English Teacher/Yearbook Sponsor, Gettysburg Yearbook Experience-Gettysburg College Field Trip, July 13 thru July 17, Cost Fuel (Will use school van)
- f. Beth Majors, High School Business/Technology Teacher, Southwest BotsIQ, April 25-26, California University, Cost substitute (April 25 Only) (Will use

school van)

- CA:2 FMLA, According to Policy, for Stephanie Hill, Big Knob Elementary 3<sup>rd</sup> Grade Teacher, effective approximately October 6 thru November 2, 2014
- CA:3 Bryanna Ehly, Student Teacher from Geneva College, to be placed with Andrea Niedbala, High School English Teacher, January 13 thru March 6, 2015 (Clearances on File)
- CA:4 District School Calendar for 2014-2015 (Enclosure)
- CA:5 2014 Beaver County Summer Academy – Cost \$500 (Signatures Required)
- CA:6 Request from Amie Buzza, Big Knob Elementary 1<sup>st</sup> Grade Teacher, for one (1) unpaid day, April 29, According to Policy No. 439

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, and Pail.  
Vote Motion carried – 7 Yeas

### **OPERATIONS:**

Motion to approve the following Operations items was made by Rocco, seconded by Petcovic, and unanimously approved through consent agenda:

- CA:1 Catalog Discount Bids (Enclosure)
- CA:2 Release Time, According to Policy, for Linda Eldridge, Payroll Coordinator, to Attend PSERS Spring 2014 Workshop, April 28, BVIU, Cost Mileage
- CA:3 The following annual district membership fees for Dawn Fronius, Food Service Director, for the 2014-2015 School Year:
1. School Nutrition Association - \$135
  2. Pittsburgh Regional Food Service Directors' Assoc. (PRFSDA) - \$150
- CA:4 Memorandum of Understanding with the Freedom Educational Support Professional Association regarding filling absences and temporary vacancies for Custodial and Maintenance Employees (Signatures Required) (**Copy attached to the minutes in the minute book**)
- CA:5 Retirement of Jannie Webb, Middle School Part-Time Custodian, effective June 16, 2014

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, and Pail.  
Vote Motion carried – 7 Yeas

### **Note in Minutes:**

- F. Food Facility Inspection Report by Pennsylvania Department of Agriculture for:
1. Big Knob Elementary School, Status – In Compliance (March 19, 2014)
  2. Freedom Area High School, Status – In Compliance (March 25, 2014)
  3. Freedom Area Middle School, Status – In Compliance (March 25, 2014)
  4. Conway Elementary School, Status – In Compliance (March 25, 2014)

### **FACILITIES MASTER PLAN:**

- Dr. Fuller, Superintendent, provided an update on the building project saying the Board has conducted four interviews for the Owner's Construction Representative position, two on April 3<sup>rd</sup> and two this evening. Companies represented were: J C Pierce llc, Massaro, Pathline, and S. P. Smith Construction Services, LLC.

NOTE: Board Member Dawn Greene arrived at 7:40 pm.

Motion by Rocco, seconded by Sharpless, to approve Middle School Electrical Contractor Invoice in the amount of \$17,955 for the installation of transformer pads to complete the electrical upgrades as required by Duquesne Light Company (Enclosure)

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, Greene,  
Vote and Pail. Motion carried – 8 Yeas

Following discussion on the Owner's Construction Representative position, the following motion was made:

Motion by Gilarno, seconded by Sayre, to approve Agreement between the Freedom Area School District and Scott P. Smith of S. P. Smith Construction Services, LLC as the Owner's Construction Representative / Clerk-of-Services to oversee the construction of the new Elementary addition, contract amount \$281,750.

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Gilarno, Greene, and Pail.  
Vote No Vote – Rocco. Motion carried – 7 Yeas

### **EXTRA-CURRICULAR:**

Motion to approve the following Extra-Curricular items was made by Sharpless, seconded by Rocco, and were unanimously approved through consent agenda:

CA:1 Stipends for Officials based on WPIAL/MAC recommendations for 2014-2015. **Copy attached to the minutes in the minute book.**

CA:2 List of Student Activity Account signatures for Students and Activity Sponsors (Enclosure)

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, Greene,  
Vote and Pail. Motion carried – 8 Yeas

### **POLICY:**

A Policy Committee Meeting to review various Policies related to the following sections will be held on April 16<sup>th</sup> at 5:30 pm:

1. Administrative, Professional and Classified Employees
2. Operations

### **ADJOURN:**

Adjourn Motion by Gilarno, seconded by Sayre, to adjourn. All members voting Yea. 8 Yeas. Adjourned at 7:55 pm, EST.

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, Greene,  
Vote and Pail. Motion carried – 8 Yeas

### **PUBLIC/COMMUNITY RELATIONS:**

Back in Session Motion by Gilarno, seconded by Rocco, for the Board to go back into session at 7:55 pm for Public/Community Relations discussion.

Roll Call Yea Votes – Petcovic, Heyman, Sharpless, Sayre, Rocco, Gilarno, Greene,  
Vote and Pail. Motion carried – 8 Yeas

Sandy Malone, Conway resident and day care provider, requested a bus stop at the corner of Farrogut and 7<sup>th</sup> Avenue in Conway. Ms. Malone presented a petition to Dr. Fuller, Superintendent, from the parents of children that go to her center to allow a bus stop at the corner of Farragut and 7<sup>th</sup> Avenue. Noriene Plate, Business Manager, said she will contact Ms. Malone to discuss the feasibility of the request.

Mrs. John Rosa, parent, requested a written decision and other related information on the parents' request to reverse a disciplinary action discussed on April 3<sup>rd</sup>. Dr. Fuller, Superintendent, advised that the written decision would be sent as soon as possible.

Adjourn Motion by Gilarno, seconded by Sayre, to adjourn. All members voting Yea. 8 Yeas. Adjourned at 8:20 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary